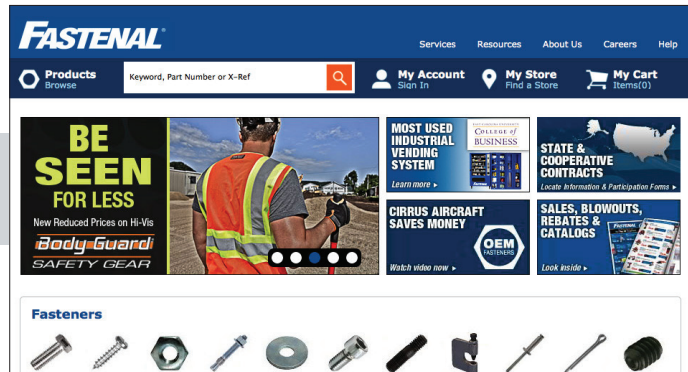




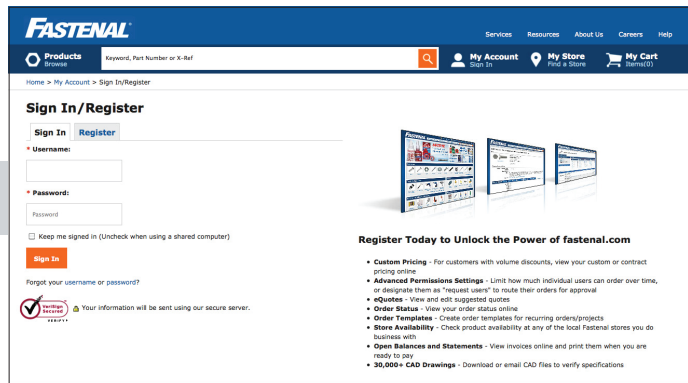
FASTENAL SUPPLIER PORTAL REGISTRATION GUIDE **NEW/POTENTIAL SUPPLIERS**

REGISTRATION MUST BE COMPLETED BY FASTENAL SUPPLIER

Log on to www.fastenal.com and click on “My Account/ Sign In”.

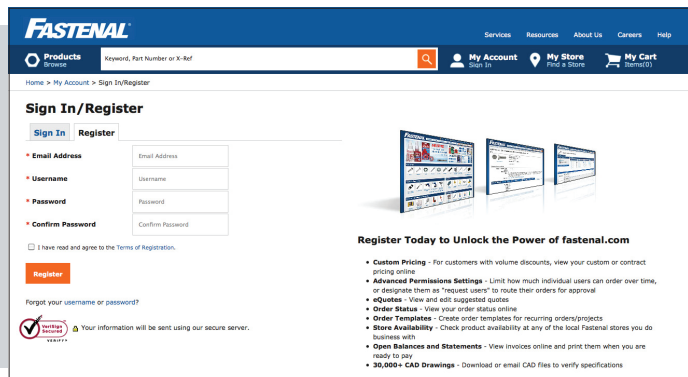


New Fastenal Suppliers click on “Register”.



Enter your valid email address, a unique username & password and confirm your password.

****You must agree to the Fastenal Terms of Registration (including Supplier Terms & Code of Conduct). All applicable Terms & Conditions are available on fastenal.com on the Legal Information page.***



You will receive an email to the address provided that contains a security code. Follow the link provided within the email or enter the code in the open field and click “Continue” to proceed.

Select that you are a Fastenal Supplier (the second to last option) and then select, “No, I am not an existing Fastenal Supplier”. If you have questions regarding your account type, click on the “Live Help – click to chat” link and the Supplier Portal team can assist. Click “Continue”.

Now complete your supplier registration. If you currently work with a Fastenal Store and/or are registering to work with a store - make sure the store’s 5 letter ID is listed within the field labeled “Fastenal Store you are working with”. **Only valid 5 letter Fastenal Store codes will be accepted and prioritized.**

If you are potential supplier without a current relationship with Fastenal - leave the field blank and proceed with the registration.

Once complete, your request will be sent to the Fastenal Supplier Compliance Team for review. You can access your account information under “My Account”.

For assistance, contact the Supplier Compliance Team
suppliercompliance@fastenal.com